

THE CARVER COMPUTER AND JOB SEARCH CENTER

The Carver Computer and Job Search Center provides job seekers with access to technology and training provided by library staff. Job seekers can take advantage of one-on-one instruction as well as classes conducted by library staff and community volunteers each week.

Basic Computer Skills

Tuesday, September 4, 2-3:30 p.m.
Tuesday, September 4, 6-8 p.m.
Thursday, September 13, 2-4 p.m.
Tuesday, September 18, 6-8 p.m.
Thursday, September 20 2-4 p.m.
Thursday, September 27, 6-8 p.m.

Computación Basica

Wednesday, September 19, 4-5:30 p.m.
Wednesday, September 26, 2-4 p.m.

Resume Writing

Tuesday, September 11, 2-3:30 p.m.
Wednesday, September 12, 2-4 p.m.
Tuesday, September 25, 2-3:30 p.m.

Hidden Job Market

Wednesday, September 5, 6-8 p.m.
Tuesday, September 18, 2-3:30 p.m.

Introduction to Internet and Email

Thursday, September 6, 2-4 p.m.
Wednesday, September 26, 6-8 p.m.

Introduction to Microsoft Word

Wednesday, September 12, 6-8 p.m.
Tuesday, September 25, 6-8 p.m.

Introduction to Microsoft Excel

Wednesday, September 5, 2-4 p.m.
Wednesday, September 19, 6-8 p.m.

Introduction to Microsoft PowerPoint

Tuesday, September 11, 6-8 p.m.

Intermediate Web Email

Thursday, September 13, 6-8 p.m.

Social Networking and Managing Your Online Identity

Monday, September 17, 6-8 p.m.

Reference Databases

Thursday, September 27, 2-4 p.m.

HOURS OF OPERATION

Monday-Thursday 12 noon-8 p.m.
Saturday 11 a.m.-4 p.m.
Sunday 2 p.m.-5 p.m.

CARVER BRANCH

1161 Angelina St. | (512) 974-1022

Free parking | Free and open to the public

Funded by the American Recovery and Reinvestment Act (ARRA) Broadband Technology Opportunities Program (BTOP) Technology Expertise, Access and Learning (TEAL) Grant to expand public computer access and connectivity.



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