

Keep this page for your records!

Dear Youth Volunteer Applicant:

Thank you for your interest in the Youth Volunteer Program at the Austin Public Library. We are looking forward to another exciting season together. In order to participate in this program, you must:

1. **Be 13-17 years old by July 1, 2015.** Those 17 years of age may also apply to volunteer through our adult volunteer program.
2. **Complete a Fall Youth Volunteer Application.** Applications will only be accepted July 1-31, 2015.
3. **Complete an interview with the Volunteer Coordinator in early August.**
4. **Complete a successful background investigation.**
5. **Attend mandatory training on either Saturday, September 19 or Saturday, September 26.**
6. **Commit to volunteering 1 day per week for 1-2 hours per week during our 10 week program season from October-December.** Volunteers may have no more than 2 absences.

We receive more applications than we have placements. Completing this application and attending an interview does not guarantee a placement. You may return the application to Volunteer Services by:

1. Emailing the completed application as a PDF attachment to: APL.Volunteers@austintexas.gov. Applications are set up so you may type directly into the form. You do not need to print or scan the form in order to email it.
2. Mailing the completed application to:
Austin Public Library
Volunteer Services
PO Box 2287
Austin, TX 78768-2287

Applications will be accepted during the open period ONLY. **Applications must be received in the Volunteer Services Office no later than 5 PM on Friday, July 31, 2015.** Applications received after this deadline will not be accepted. A confirmation letter and interview date will be sent within 7-10 days of application receipt. If you have any questions, please feel free to contact me.

Respectfully,

Deborah Scharven, Volunteer Coordinator
512-974-7443 or Relay Texas 711
APL.Volunteers@austintexas.gov
library.austintexas.gov/volunteer/youth

