

Highlights

- Recycled Reads' Five Year Anniversary will be Saturday, March 1 and Sunday, March 2 from 12 noon to 6 PM.
- "Backwards in High Heels: Getting Women Elected, 1842-1990," is the next exhibit for the Austin History Center and is scheduled to open February 25, 2014. The opening reception will be held on Wednesday, March 26.
- *Comics Plus: Library Edition* has thousands of digital graphic novels and comic books available that you can read on your pc, tablet, smartphone, gaming systems, or any web-connected device. With an Austin Public Library card and an internet connection, you can check them out for a 7-day period, even if someone else is reading them.

Facilities Services

New Central Library Project: Construction activities continue to progress well at the New Central Library site, particularly mass excavation and demolition within the library building footprint. The elevation of the ground water at the site continues to drop due to the deep well dewatering processes being carried out, and the last three H-piles (a type of steel beam) have been installed, allowing the tie-back and lagging operations to move forward. Tiebacks are rods fastened to a soil anchor to prevent lateral movement of formwork while lagging consists of heavy wooden boards used to line the sides of excavations to prevent cave-ins. Submittals, including those for waterproofing, grounding and mat slab rebar, are currently being routed to the architects, engineers and owner for review. Submittals can include samples, manufacturer's data and/or shop drawings and are routed to the design professionals and owner for approval purposes. On February 18th, our Construction Manager at Risk, Hensel Phelps, hosted an Executive Group Partnering Session in support of the New Central Library and Related Improvements Project. This session provided our municipality's upper management with an opportunity to interact with key team members, share their personal and organizational expectations and concerns, and identify and discuss potential solutions and paths forward. On the following day, a Working Group Partnering Session in support of the New Central Library and Related Improvements Project was provided by Hensel Phelps for involved consultants, contractors and City staff members. The project schedule for the New Central Library has been established as follows:

- ~ August 2013 ~ Site Development Permit received
- ~ August 2013 ~ Construction Begins
- ~ February 2014 ~ Garage Building Permit received
- ~ March 2014 ~ Building Permit received
- ~ Spring 2016 ~ Building Construction completed
- ~ Summer 2016 ~ Grand Opening Ceremony

Exterior Security Cameras Installation Project: The Library Department's Exterior Security Camera Project is being carried out as part of the Communications Technology Management Department's (CTM) larger Enterprise Security Access System (ESAS) Project. The ESAS Project is currently providing an integrated enterprise level security solution towards installing new services and replacing end of life and/or updating access control, video surveillance and alarm systems throughout the City of Austin. The CTM has advised the APL that sufficient spending authority has been released to their vendor, Schneider Electric, to perform the work required on the remaining nine (9) Library sites to receive exterior security cameras. Those nine (9) Library locations are the Spicewood Springs, Cepeda, Manchaca Road, Pleasant Hill, Howson, Milwood, Old Quarry, Yarborough, and Oak Hill branch libraries. Although our two newest branches, North Village and Twin Oaks, opened with security camera surveillance systems in place, APL has now replaced their digital video recorders (DVRs) with newer network video recorders (NVRs) in order to make their monitoring more compatible with the rest of the department's protective services operations. APL has previously received conditional approval from the Public Works Department (PWD) for the asbestos and lead-in-paint remediation work necessary prior to the installation of any equipment. However, APL and PWD has commissioned a testing lab and consultant to collect samples in order that a more definitive survey report might be generated regarding asbestos and/or lead containing materials found in the path of the Library Exterior Security Cameras Installation Project. Material samples were successfully taken between August 12th and August 16th at each of the nine branch library work sites. Following analysis of the samples, the Austin Public Library and the Quality and Standards Management Divisions (QSMD) Division of Public Works concluded that that three of the nine branch library sites might well require hazardous materials remediation before the work of installing the security camera system can proceed. However, following further investigative activities conducted in February, it was determined that only the Old Quarry and Yarborough branches will require asbestos abatement. The Austin Public Library and the Public Works Department have now finalized a contract for both a remediation consultant and a remediation contractor so that this remediation process can take place. Additionally, on February 19th, the necessary notification was submitted to the Texas Commission on Environmental Quality (TCEQ) for approval prior to work commencing. This required approval process is anticipated to take a minimum of ten (10) working days so that the remediation can start on March 7th as scheduled. Work related to this project is now being carried out at all of the remaining nine branches requiring security cameras, excepting the Cepeda Branch at the moment, although the official approval from the Austin Public Library for this work to proceed is still being

processed by the Communication Technology Management Department.

Faulk Central Library Boilers and Flue Retrofit Project:

This essential mechanical retrofit project is now considered to be in the Warranty Phase, as Substantial Completion was reached on January 15th. The Warranty Phase is the specific period that follows the Construction Phase of a project. During the Warranty Phase, as stipulated in the construction contract, the contractor is required to ensure that equipment, material and workmanship meets the specifications and that all supplier and manufacturer warranties remain in force. The Warranty Phase is also known as the Guaranty Phase, as the contractor responsible for the work performed under contract guarantees that the work performed is fit for the purpose intended and is free of structural, electrical, mechanical and other defects. It should be noted that the new heating system provided for the Faulk Central Library/Austin History Center Complex has performed exceedingly well during all recent cold and freezing weather events.

Milwood Branch Library Renovation Project: The project's Design Phase requires that the Library Facilities Services Division obtains the services of an architectural firm from the City of Austin's pre-approved rotation list of architectural consultants. The Library's request for an architect from this rotation list was granted by the Contract Management Department and the architectural firm of Stanley Salaiz Joint Venture met with the project manager. A detailed scope of work for the project has now been developed. Library Facilities Services' project manager, working in conjunction with the City's Interdepartmental Sustainability Working Group (ISWG) has determined that the Milwood Renovation Project does not meet the baseline criteria for Leadership in Energy and Environmental Design (LEED) certification as it consists primarily of an interior remodel. As the project is not a LEED candidate per Municipal Building LEED Resolution 20071129-045, it will follow the LEED Commercial Interiors scorecard as the baseline template for the work involved. The Library Department and the consultant architects and their sub-consultants, will continue to refine the scope of work until an accurate professional services agreement can be established. First drafts of a professional service agreement, including fees, were received from the consultants in late January and are now being carefully reviewed.

Pleasant Hill Branch Library Roof Replacement and HVAC Upgrade Project: The APL has accepted the proposed professional services agreement from the Lawrence Group (architects) and Jose I. Guerra, Inc. (engineers) Team for the design and construction management of the Pleasant Hill Branch Library Roof Replacement and HVAC Upgrade Project. The APL and the consultants are now awaiting final approval of the contract from the Contract Management Department before initiating the Schematic Design Phase of the project. Schematic Design is the phase of design services in which the design professionals consult with the owner to clarify the project requirements. The design professionals then prepare schematic design studies with drawings and other documents illustrating the scale and relationship of the

project's components to the owner. Receipt of a statement of estimated construction cost is anticipated during this phase.

RFID Installation for Branch Libraries Project: The Spicewood Springs Branch Library and the Will Hampton Branch Library at Oak Hill still need to be surveyed for the presence of any asbestos containing materials, sufficient electrical power and data capacity prior to the new Radio Frequency Identification (RFID) scanning gates and Self-checkout equipment being installed. However, the Milwood Branch Library has been found to be completely free of any asbestos containing materials. All three locations are now being checked for sufficient electrical power and data capacity to accommodate the planned RFID gate and Self-checkout equipment installation. Branch staff are adding RFID tags to all materials placed on hold and en route to the Twin Oaks Branch Library, North Village Branch Library or the Multimedia Center of the Faulk Central Library, as these locations have already been outfitted with RFID collection security/management systems. All new collection items acquired by the Austin Public Library are now being RFID tagged prior to being routed to branches or Faulk Central. Staff at the Milwood and Will Hampton branches are in the process of RFID tagging their collections. The collection at the Spicewood Springs Branch location, however, has been fully converted to RFID security tags.

Violet Crown Trail and Dick Nichols Park Infill Trail Project: The Parks and Recreation Department has initiated installing an improved surface trail of granite gravel to replace the existing nature trail at the site of the Will Hampton Branch Library at Oak Hill. As part of the Violet Crown Trail Complex, the trail will connect the residents east of MOPAC to the Dick Nichols Park and the Will Hampton Branch Library at Oak Hill. As a preliminary step for the work, a Stalok demonstration project was carried out to resurface the existing trailhead at the Will Hampton Branch Library on February 18th and 19th by the Hill Country Conservancy. Stalok is a paving binder of natural aggregate soil enhanced with polymers which has been found to be effective in preventing trails from deteriorating under the effects of rain, snow, drought and other elements.

Austin History Center Programming and Outreach

- On January 23, Head of Public Services Nancy Toombs and Manager Mike Miller gave a presentation at the Exploring Texas History Conference at the Bob Bullock State History Museum. This is an annual conference for social studies teachers in Region XIII.
- On January 29, African American Community Archivist Cynthia Evans gave a presentation "Slavery in Travis County" to 35 students and 11 adults from the St. Francis School.

Collections

- AHC staff finished processing 3 collections, the Austin Libraries for the Future Records, the Calhoun Debating Society Scrapbook, and the Northwest Austin Civic Association Records. Also, additions to the Gardner Papers and the Meyer Family Papers were processed and the finding aids updated. Encoded Archival Description (EAD) encoded finding aids for the collections are on the Internet

at the Texas Archival Resources Online (TARO) website. The finding aids are available online at: http://www.lib.utexas.edu/taro/browse/browse_ahc1.html

- The AHC recently acquired the George Kane Poster collection. George Kane was the owner of Treasured Tracs, a music store in the Westgate Mall that sold used records/tapes/CDs and music related ephemera. This collection includes hundreds of posters of local musicians and venues as well as posters of other events around town. Kane, who now lives in New York, has promised to send more as he unearths materials from storage. The AHC also acquired a significant addition to the Shudde Fath Papers (AR.2001.004). Fath is a long time member of the Utility Commission and a well-known environmentalist. This addition to the collection includes all the records she had related to the founding of the Save Barton Creek Association and her role as its Treasurer.

Exhibits

- “Backwards in High Heels: Getting Women Elected, 1842-1990” opens in the Grand Hallway and Lobby on February 25. “If you give us a chance, we can perform. After all, Ginger Rogers did everything that Fred Astaire did. She just did it backwards and in high heels.” So said Ann Richards at the Democratic National Convention in 1988 making the point that women can be just as effective in politics as men but have needed grit and determination to get into elected office. This exhibit is the Austin History Center’s look at the local women who have played a significant part in politics in Texas’ capital city. Covering a span of 150 years, the exhibit highlights many of the female “firsts” in local and state politics. With conviction and effective strategy, women went from being disenfranchised to holding the highest office in the state. The opening reception will be held on Wednesday, March 26, and will feature former Councilwoman Betty Dunkerley. The Escoffier School of Culinary Arts will cater the event and create refreshments inspired by recipes from Governors Ma Ferguson and Ann Richards.

Publications

- Research was conducted at the AHC and photos from the AHC were purchased for use in upcoming books on the Montopolis neighborhood and Austin’s GuyTown district, a National Education Association calendar app for k-12 educators, an article about Texas in the Civil War in *American History* magazine, a KLRU produced online video series called “Austin Revealed,” an Austin history blog called “Texture the City,” and for exhibit at the Carver Museum and the African American Cultural Heritage Facility.”

Upcoming Events

- March 26, 6:30 pm. Opening Reception for “Backwards in High Heels.”
- April 8, 2014: New exhibit “Qeremos Cantarles una Cancion” (We Want to Sing a Song) opens in the David Earl Holt Photo Gallery.
- April 13, 2014: Reception for Qeremos Cantarles una Cancion at the AHC and concert in Wooldridge Square Park.
- April 16, 2014. Panel program for the Qeremos Cantarles una Cancion exhibit.

Central Library Services **Programs**

- Tech Toy Time was a huge success. Therefore, Tech Toy Time is now offered the Second and Fourth Tuesday evening of the month 6:30-7:30 pm and the Second and Fourth Wednesday of the month from 4:00- 5:00 pm.
- Maximize Your Library is offered the First and third Wednesday of the month 4:00-5:00 pm. It will no longer be offered in the evening.
- The Graphic Novel Book Club met at Jo’s Coffee Downtown, 242 West Second Street on January 15 at 7 p.m. The club discussed Morning Glories, Volume One by Nick Spencer.
- January displays included Tech Toys on the 2nd floor and Sherlock Holmes on the 3rd floor.

Upcoming Events

- Navigating the Healthcare Marketplace on February 24th, from 6-7 pm at the Faulk Central Library. You can explore your healthcare options and get help navigating Healthcare.gov from certified representative of the Affordable Care Act Enrollment Assistance Program. Sessions will include a presentation and time for individual questions.
- Saturday, April 5 Dr. Karen Hulene Bartell will discuss how to complete your book. She will discuss: creating a writing process, focusing on dialog and description, structuring your action, five writing strategies and setting personal writing goals.

Branch Services

Branch Services was contacted by Travis County to arrange space for both regular and early voting – Howson, Ruiz, North Village, Will Hampton at Oak Hill, Ruiz, and Twin Oaks will be the locations.

ACBR staff continue to assist with RFID conversion projects at Spicewood, Oak Hill, and Milwood; Spicewood management report that, aside from older materials being returned, their entire collection is ready for the transition to the RFID circulation model. As time and supplies allow, branches are working on RFID “tagging” with their media collections, one of the steps necessary to effectively “float” the collection between branches.

Howson celebrated the birthday of their namesake, Emilie Howson, on January 7th. There was a colorful display devoted to her along with refreshments for the public.

Recycled Reads

January revenue for Recycled Reads was over \$17,600 and over 5,000 people visited the store. Donated materials were received from over 230 people, and over 550 people attended events. A large donation of field guides and audio books was received from the Westbank Library. A citizen made a donation of art books, staff worked with Collection and Cataloging to add many of the books to the APL collection

More than twenty volunteers on average donate over 220 hours of their time to the bookstore. Goodwill Industries picked up 32 gaylords of discarded materials and Image Microsystems picked up 8 gaylords of discarded materials from the store and branches as they remove plastic cases from around AV material. Staff received 20 pallets of

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| materials from the warehouse, branches and donations | AMR | 3 |
| and sorted approximately 32 pallets of materials | AYB | 3 |
| representing almost 60,000 items at the bookstore. Over | AHC | 2 |
| 17 tons of materials were kept out of the landfill. | AOK | 2 |
| | AMI | 2 |
| The Recycled Reads staff met with our grant partners, | ANV | 2 |
| Goodwill Industries of Central Texas, Austin Resource | ARR | 2 |
| Recovery, The Office of Sustainability and Bastrop Public | ATO | 2 |
| Library to discuss training module content for the Institute | AHO | 1 |
| of Museum and Library Services grant. Staff also meet | AOQ | 1 |
| with Collection and Cataloging to discuss APL weeding | ASJ | 1 |
| policy and how it pertains to grant objectives. | AWP | 1 |

Volunteer Services

January 2014 - STATISTICS
 Number of Volunteers 171
 January - Volunteer hours 1452.75
 Volunteer Value* \$22.14
\$32,163.89

To see the complete up to date listing of events visit
<http://library.austintexas.gov/events>

Brenda Branch,
 Director of Libraries



January Policy Violations

- 29 Disturbing others using the Library
- 16 Harassment of Library staff or customers (Not Sexual)
- 14 Theft of Library, staff, or customer property
- 13 Disorderly conduct
- 8 Sleeping in the Library
- 8 Using obscene language
- 6 Violating Internet Policy
- 8 No outside food or beverages allowed in the Library
- 5 Unintended use of restrooms
- 5 Physically attack or threaten to attack another person
- 5 Destruction of Library property
- 4 Fighting
- 3 Bringing in bedrolls, blankets or sleeping bags.
- 3 Mistreatment or vandalism of Library facilities, materials, or equipment
- 3 Blocking access to Library entrances, passageways or resources
- 3 Strong Odor
- 2 Appropriate clothing is required
- 2 Entering unauthorized area
- 2 Intoxication resulting from alcohol or drugs
- 2 Indecent exposure
- 1 Leaving personal belongings unattended
- 1 Bringing animals into the Library
- 1 Sexual harassment of Library staff or customers
- 142 Total**

Locations # of Incidents

- ACE 22
- ARZ 16
- ATB 14
- APH 11
- ALW 6
- ACB 4
- ACP 4
- ASE 4
- ASR 4
- AUH 4
- AWK 4