

### Highlights

- There are currently no upcoming City Council agenda items for APL scheduled for January.

### Facilities Services

**New Central Library Project:** Good progress continued to be made on the New Central Library Project during the month of December, 2012. On December 3rd, a review meeting was held with the consultant mechanical engineers working on the New Central Library Project in the company of Library, Public Works and Austin Energy staff members in order to discuss Austin Energy's provision of chilled water service from its district energy system in downtown Austin to the new main library building. The New Central Library design team will continue to coordinate with Austin Energy on the design and engineering for heat exchangers, valves, metering equipment, and all piping, hardware, insulation, controls and sensors associated with this critical portion of the project. An all-day meeting was conducted on December 10th with City of Austin (Library and Public Works) personnel and architects from both Lake/Flato Architects and Shelpley Bulfinch Richardson and Abbott. Exterior design updates were reviewed, including façade revisions driven by make-up air requirements, perforated scrim, entrance canopies and roof design (structure, details and drainage). The Landscape review that followed covered such items as planting selection revisions and the updated plan for the Roof Garden, particularly the guardrail details. The day's meetings were wrapped up with a signage update for exterior signage at all entrances along with interior wayfinding components, including building directories. At 6:00 that evening, the Land, Facilities and Programs Committee of the Parks and Recreation Board was asked to make a recommendation to the Board regarding the New Central Library. The Committee concurred with the request and recommended that the Library Department be allowed to have permanent use of 10,320 square feet of parkland at Shoal Creek Greenbelt at West Avenue to accommodate the project's entrance canopies and planter beds. Another all-day meeting was held on December 12th so that the Joint Venture architects could introduce their furniture and finish concepts for the New Central Library to City of Austin staff. Plan revisions were also reviewed for the Café/Atrium Lobby, Children's Area and the Recycled Reads Bookstore. To complete the day's work, staff was provided with the updated lighting and ceiling design for the building as well as an update on the stairs and bridge details. The project schedule for the New Central Library is now established as follows:

February 2013 ~ Construction Cost Limitation approved by Council

June 2013 ~ Construction Document Phase completed (100% Complete Design Package Delivered)

August 2013 ~ Permits received

November 2013 ~ Groundbreaking Ceremony conducted

December 2013 ~ Construction begins

December 2015 ~ Construction completed

Spring 2016 ~ Grand Opening Ceremony celebrated.

**2012 Bond Development Process:** On December 3rd, Library staff met with Capital Management and Public Works staff to discuss project management of the nine (9) Library projects to be carried out with 2012 Bond funding. An Initial Planning Meeting for the Library 2012 Bond Program was subsequently held on December 17th with Library, Capital Planning and Economic Growth and Redevelopment Services staff in attendance. The meeting was used to discuss several items related to 2012 bond implementation planning, including verification of project information (scope, schedule, budget) for projects approved in the 2012 bond election and the work sequencing for these projects. The Library projects to be undertaken as part of this 2012 Bond Program are in priority order:

- University Hills Branch Library Parking Lot Expansion
- Pleasant Hill Branch Library Roof Replacement and HVAC Upgrade
- Milwood Branch Library Renovations
- Will Hampton Branch Library at Oak Hill Renovations
- Austin History Center Interior and Exterior Improvements
- Zaragoza Warehouse Fire Sprinkler Upgrade
- Cepeda Branch Library Renovations
- Yarborough Branch Library Renovations
- Windsor Park Branch Library Renovations

The goal for bond program implementation plan completion is February 2013, in order that staff may move forward with pertinent budget amendment requests to Council. It is anticipated that these funding appropriations will be secured during March of 2013 so that the actual delivery of the bond program may be initiated.

### Financial Year 2014 Capital Improvement Program Plan:

The Financial Year 2014 Capital Improvement Program (CIP) Plan Kick-off will be held on December 19th in the City Hall Council Chambers. This year, the CIP Plan will be jointly produced by the Budget Office and the Capital Planning Office.

**Austin History Center Wastewater Line Retrofit Project:** This important infrastructure renewal project was completed on November 21st and is now in the Warranty Phase of the Post Construction Period. During the Warranty Phase, it will be determined if the work performed by the contractor is fit for the purpose intended and is free from structural defects.

Minor clean-up of the parking lot and adjoining areas where the work took place is scheduled to begin on January 5th, if the weather proves conducive for the operation.

**Faulk Central Library/Austin History Center Chiller and Cooling Tower Retrofit:**

The work remaining on this project involves installing a fresh air duct and mechanical ventilation fan for the building's chiller system in order to provide a constant flow of fresh air to the mechanical room with high volume air flow in the event of a refrigerant leak. If a refrigerant leak should occur, this additional air flow will protect staff and customers by evacuating the refrigerant and displacing it with outside air. At this time, installation of the new ducting is approximately 75% complete, but the exterior work necessary to provide venting has been delayed due to the existing structure not having been built as shown on the original construction documents. In addition, weather conditions have prevented the pouring of concrete for the retaining walls required. Fine tuning of the equipment programming is being performed for both the new chiller and new cooling towers in order to improve upon the 30% more energy efficient operation already achieved by means of this retrofit project. The Austin Public Library is confident that all project work will be completed in time to meet the ARRA grant deadline.

**Exterior Security Cameras Installation Project:**

A revised scope of work has been developed for the twelve branch libraries still awaiting the installation of exterior night/day security cameras. This project scope revision was deemed necessary as original pricing for the equipment is now outdated and in some instances, specified equipment is no longer in manufacture. Schneider Electric is presently in the process of preparing a revised project proposal for review and acceptance by the Austin Public Library (APL). The project team, which includes representatives from the Communication Technology Management Department (CTM), Austin Public Library Security, Schneider Electric, and Titus Electrical Contracting, LP., have coordinated walk-through inspections of the twelve remaining branches to ensure consistency and prevent task overlap. The Communications Technology Management Department (CTM) has recently informed the Austin Public Library (APL) that they are near to exhausting their spending authority under the master agreement with Schneider Electric. Spending estimates for project completion have been submitted by the various City departments so that CTM can decide which departments' projects can continue to progress. If the estimated spending plan needed to complete the APL's Exterior Security Camera Installation Project exceeds the master contract's remaining spending authority then there will be a project delay of approximately three (3) months while CTM secures additional Council authorization to purchase security monitoring equipment and programming software. However, the APL will continue to move forward, by working with a separate cabling contractor, in completely cabling its buildings that still require the installation of security cameras. It remains possible that the APL's Exterior Security Camera Installation Project may yet be completed before the Spring of 2013.

**Faulk Central Library Boilers and Flue Retrofit Project:**  
In order that the project negatively impact customer use as

little as possible, the Library Department is endeavoring to carry out the work entailed during the month of March when Spring Break reduces customer usage. After researching the various construction delivery methods available to the City of Austin, Library staff have determined that utilizing a vendor from the Job Order Contract would provide the best opportunity for having the work performed during the desired time period. Municipalities are authorized to award JOCs (Job Order Contracts) for facilities improvements to one or more contractors based on an established set of unit prices for work items for which contractors propose a competitive coefficient (overhead and profit percentage). As with other Alternative Delivery Methods, evaluation and selection is based on "best value" evaluation criteria, including but not limited to:

- Qualifications, relevant experience and skills
- Cost (Coefficient or Overhead and Profit Percentage)
- Ability to perform and deliver project
- Local business presence

The City of Austin managed JOC program for provision of construction, repairs and maintenance services to City of Austin facilities issues work to JOC contractors by means of Job Order Assignments (JOAs), and it is the intention of the Library Department to submit a Final Request for Job Order Assignment for this project to the Contract Management Department by the end of the business day on December 21st. The Quality and Standards Management Division of the Contract Management Department is currently completing the requisite QAQC (Quality Control/Quality Assurance) Assessment of the 60% Complete Construction Drawings, Final PER (Preliminary Engineering Report) and other contract documents for this project, following a review and sign-off by the Austin Public Library and its Commissioning Agent.

**Branch Libraries Photovoltaic System Installation Project:**

This joint project with Austin Energy, made possible by means of a State Energy Conservation Office (SECO) grant, has provided for the installation of rooftop solar panel arrays at the Carver, Spicewood Springs, Cepeda and Ruiz branch libraries. The only project items remaining to be addressed at the branches are the dash board screen installations within interior spaces needed to display the energy production of the photovoltaic systems. Display monitors for the dashboards and associated software are now being installed at all four branch library sites, allowing for real time display of power generation. The Austin Public Library anticipates that this work will be concluded by the end of the year.

**Austin History Center  
Programming & Outreach**

- Mexican American liaison Gloria Espitia was a guest lecturer for Dr. Maggie Rivas-Rodriguez's November 12 "Covering the U.S. Latino Community" class at UT. Her lecture, From a Vision to Reality, consisted of a power point presentation and covered information on programs and projects that she has undertaken since coming to work for the Austin History Center and the importance of documented and preserving the history of the Mexican

American/Latino communities.

### **Collections**

- AHC staff finished processing 3 collections and placed EAD encoded finding aids for these collections on the Internet at the TARO website. These collections include the South River City Citizens Records, the Jessen Associates, Inc. Records and Drawings, and the David Hoffman & Co. Records and Drawings. Additionally, 3 existing collections were updated and new finding aids published, for a total of 6 new finding aids. The finding aids are available online at: [http://www.lib.utexas.edu/taro/browse/browse\\_ahc1.html](http://www.lib.utexas.edu/taro/browse/browse_ahc1.html).
- The AHC recently added an interesting oral history recording to the collection, an interview with Glenn Fukunaga. He is an Austin-based Japanese-American bass player who has played with Bob Dylan, Robert Plant, The Dixie Chicks and Junior Wells, among others.

### **Exhibits**

- The AHC designed a temporary outdoor exhibit on the history of Wooldridge Square Park, installed on the temporary fencing along the Guadalupe St side of the park. This was the AHC's first attempt at an outdoor exhibit installation and was an experiment using Tyvek as a printing medium for our exhibit pieces. This exhibit was done in cooperation with PARD and the Friends of Wooldridge Square and will be up until the park reopens in March 2013.
- On Tuesday, November 27, The AHC, Mexic-Arte Museum, and the AHCA held an opening reception for the exhibit in the Holt Gallery, "Austin's Mexico: A Forgotten Downtown Neighborhood." The program included introductory remarks from Councilmember Mike Martinez and reminiscences from descendants of families who used to live in the neighborhood. Approximately 75 people attended the event.

### **Publications**

- Photos from the AHC were purchased for use in the upcoming books Photography of Texas Politics (UT Press), Redefining Rape (Harvard UP), and A Dozen Decades of DRT (Daughters of the Republic of Texas) and a new website for the local restaurant Walton's Fancy and Staple.

### **Grants**

- The AHC received word that it will receive a \$10,000 grant from the Austin Communities Foundation in support of its project to document the history and founding of the Emma S. Barrientos Mexican American Cultural Center. The grant will help fund the costs of transcribing some of the 30 plus oral history interviews conducted during the project and to make these interviews accessible over the Internet.

### **AHCA News**

- Waterloo Press, the publishing arm of the AHCA, will be publishing a new book in February, Robert Godwin's Austin: The Faces of Philanthropy, 1976-2011. The book is a photo history of the people, events, and causes that have been a part of the altruistic side of Austin over the last 35 years. The book's release is scheduled for the AHCA's next Angelina Eberly Luncheon, to be held at the Driskill Hotel on Wednesday, February 6, 2013. More details can be found at: <http://www.austinhistory.net/>.

## **Youth Services**

### **Second Chance Books**

The award-winning collaboration between the Austin Public Library's Youth Services division and the Gardner Betts Juvenile Justice Center continues to be successful. The numbers over the last year are:

- Number of teens served: 1,459
- Number of books read by teens in the program: 10,219
- Average number of books read by each resident every month: 8 books

### **Storytime Connection**

The volunteers who help bring storytime out of the library to for children who are unable to attend regularly scheduled library storytimes also continues to be successful. The numbers over the last year are:

- Number of children served: 6,864
- Number of books read by volunteers: 20,592

## **Central Library Services**

### **Staffing**

Central Library Services selected Blair Parsons as Librarian III and Justin Broce as Program Specialist. Staff is currently interviewing for a Librarian I/II reference position when this position is filled, ACLS be fully staffed.

### **Outreach/Reference**

- Talk Time's last meeting at Central was December 14th. The program needs a new volunteer to lead it so it can keep going, it is cancelled here at Central until further notice. The program will still be offered at Howson, Old Quarry, St. John and Terrazas. More information about Talk Time can be found on the New Immigrants Centers web page and the events calendar.
- Faulk Central has added a new public computer class, MS Power Point, so there are now 13 computer classes per month to the public. The classes are taught by librarians and volunteers. Faulk Central also offers a weekly computer lab for job seekers and those who need individual help using a computer.
- On the Library's Blue Toolbar, customers will now see "Ask Us" instead of "How do I?" "Ask Us" sends you to our "Ask a Librarian Service" that is much more powerful and easier to use. Customers can browse topics or search for an answer by keyword. If they can't find the answer, they can submit their query to "Ask A Librarian" by email.

### **Service Changes and Improvements**

APL has reformatted the slips in the reserve books being held for pickup. Customers need to look for the last 4 letters of their last name plus the last 4 numbers of their library card. The slips are automatically printed when the item is checked in eliminating the need to hand print the slips. Staff says the new holds slips are wonderful! The print is perfect and it prints out all the important information, which saves on time.

## **Branch Services**

Several branches (Carver, Ruiz, Howson, North Village, Twin Oak, and Hampton at Oak Hill) hosted voting for the

Presidential Election on November 6th.

The free EAST art tour catalogs were hot items at branches. Several locations ran out of the catalogs very quickly.

Pleasant Hill hosted it's annual Mystery Social event, approximately 20 people attended. Southeast held 3 Pathways to College/En Via a la Universidad workshops for youth in 6th to 10th grade.

There were several new hires in Branch Services. The BTOP Computer and Job Search Center lab at Carver got a new Program Specialist: Oscar Garcia. He has job counseling experience at both Texas Workforce and Goodwill. Zack Moore, Librarian III, began work at Spicewood Springs. Zack has library management experience at several libraries in the Carolinas. Lastly, Traey Amescua began work as Librarian I at Milwood where he was previously Milwood's Administrative senior.

### **Information Services**

ALIS continues to monitor the functionality and use of the Library websites. Staff worked with four groups and received reports from undergraduate students at the University of North Texas. Each group evaluated the Austin Public Library website for usability and user experience and provided recommendations for enhancing the APL website to ensure the needs of all customers are met. ALIS has improved the development environments that are used to test and prepare enhancements for the Library websites. One of the enhancements is that internal customers can now "try on" multiple versions of potential new features, color schemes... or any variation of our website. Providing for increased user testing helps the Library catch bugs and refine user interfaces with confidence and ease, knowing that we are creating a more robust product.

The Library deployed a tweaked version of the website that improved navigation in the header of every page as well as margin and text decoration refinements throughout the site. Under the hood, the new theme for the website was rebuilt with a focus on being modular--which makes it easier to create related sites such as the Austin History Center, Recycled Reads, Yomicon, etc., that have the same overall look and feel but vary their color scheme, artwork and/or other aspects according to their unique requirements.

Two areas on the technical side that are progressing is the continued refresh of computers and preparations related to our Voice over IP cutovers. The networking configuration of the Zaragosa Warehouse and Cepeda Branch Library has been completed. Computers were replaced at the St. John and Spicewood Branch Libraries.

### **Recycled Reads**

November revenue for Recycled Reads was approximately \$12,340 (14,500 items) and over 3,600 people visited the store. Donations were received from approximately 220 people. Over 60 boxes of weeded materials were received from the Westbank

Public Library, their collection was weeded due to overcrowding.

More than twenty volunteers on average donate over 200 hours of their time to the bookstore, the volunteers helped create Holiday decorations and displays. Goodwill Industries picked up 10 pallets of discarded materials and Image Microsystems picked-up 3 pallets of media. Staff received 28 pallets of materials from the warehouse, branches and donations and sorted approximately 30 pallets of materials representing over 37,000 items.

Almost 10 tons of materials were kept out of the landfill. Bob Gedert, Director of Austin Resource Recycling received a financial analysis of tonnage diversion by Recycled Reads, including details on reuse, recycling, and upcycling activities throughout APL.

Recycled Reads' Holiday theme is: Shop Local, Wrap Global. Staff and volunteers created bows, boxes, snowflakes and trees from old maps and atlas'. By the end of the month, over 30 bows and snowflakes had been sold (prior to any promotion).

### **Volunteer Services**

#### NOVEMBER 2012 - STATISTICS

Number of Volunteers	149
NOVEMBER - Volunteer hours	1308.82
Volunteer Value*	\$ 21.79
	<b>\$ 28,519.18</b>

### **November Incidents**

25	Disturbing others using the Library
16	Harassment of Library staff or customers (Not Sexual)
14	Leaving personal belongings unattended
12	Sleeping in the Library
11	Mistreatment or vandalism of Library facilities, materials, or equipment
9	Violating Internet Policy
7	Disorderly conduct
6	Using obscene language
5	Intoxication resulting from alcohol or drugs
5	Theft of Library, staff, or customer property
4	Bringing in bedrolls, blankets or sleeping bags
4	No hat policy
3	Blocking access to Library entrances, passageways or resources
2	Soliciting and panhandling
2	Unintended use of restrooms
2	Destruction of Library property
1	Abandoning children or failing to supervise children at the Library
1	Indecent exposure
1	Strong Odor
1	Physically attack or threaten to attack another person
1	Public Lewdness
1	No outside food or beverages allowed in the Library
<b>133</b>	<b>Total</b>

## Locations # of Incidents

ACE	20
ALW	13
ASR	12
AMR	9
ASJ	9
ATB	8
ARZ	6
AUH	6
AWP	6
ACB	5
ATO	5
AHO	4
APH	4
ASE	3
AMI	2
ANV	2
ACP	1
AOQ	1
AWK	1
AYB	1

To see the complete up to date listing of events visit

<http://library.austintexas.gov/events>

Brenda Branch, Director of Libraries

