



Highlights

- The 2015 Mayor's Book Club features John Steinbeck's *Of Mice and Men*. Read the book and join us for programs in the Fall.

- *Saturday, November 21, 2-3 PM, at Faulk Central, local actors will perform an excerpt from *Of Mice and Men*. UT Literature Professor, James Cox, Austin Opera Artistic director, Richard Buckley and author Deb Olin Unferth will discuss the novella and take questions from the audience.

- *Austin Opera will perform Carlisle Floyd's unique operatic adaptation of the novella in January of 2016.

- On December 8, 6:30 PM, at the Austin History Center, the author of *Indelible Austin*, Michael Barnes will speak and sign books.

Facilities Services

New Central Library Project: Construction continues to proceed apace at the NCL site with mechanical, electrical and plumbing systems rapidly being installed, along with other interior work, from the first floor up through the building. Exterior wall framing is now almost complete, which is allowing window framing and glazing to progress unimpeded. Scaffolding has been set at the Northeast corner of the building to allow masonry work to proceed and now the installation of the stone veneer is progressing along both the North and East sides of the building. The exterior hoist has also been removed and the exterior walls are now being filled in at the hoist's former location along the Northwest corner of the building. The building's service elevator has been brought on line, and now all movement of workers and materials throughout the building is by means of either the service elevator or the stairwells. The installation of two passenger elevators will soon be completed, but those elevators will not be used by the contractor during the construction process. In other NCL developments, Library staff provided a requested project presentation to the Health and Human Services Department (HHSD) Managers and Supervisors on October 2nd that was well received, and on October 15th, Library staff participated in the Seaholm EcoDistrict Leadership Team meeting. By way of background, the NCL project is the cornerstone of the developing Seaholm EcoDistrict, an urban planning initiative intended to improve environmental and social performance on a scale beyond the building site alone. Ecodistricts are, essentially, sustainability applied at the neighborhood scale and provide a framework for realizing advanced sustainability through behavior change, building design and infrastructure investments. October 15th was also the official end to the submission period for Letters of Interest from restaurateurs for the NCL Café and Catering opportunity. Finally, the complements of furniture and shelving required to finish out the NCL will be advertised for bids starting on October 26th, with a pre-bid conference and building walkthrough scheduled for interested vendors on October 30th. The remaining project schedule for the New Central Library is now given as:

- ~ Summer 2016 ~ Building Construction completed

~ November 2016 ~ Grand Opening Ceremony

Milwood Branch Library Renovation Project: On October 15th, Council authorized the negotiation and execution of a job order assignment agreement with one of the City's facilities improvement job order contractors, Jamail and Smith, for the renovation of the Milwood Branch Library in a total contract amount not to exceed \$600,000, exclusive of contingency. A final construction proposal with the contractor is expected to be negotiated by the end of October, with Notice to Proceed (NTP) to be issued in early November to initiate the construction phase. On October 15th, Council likewise authorized execution of a 36-month contract with Amigos Library SVCS to provide radio frequency identification (RFID) systems and parts for the Austin Public Library in an amount not to exceed \$1,248,960, with two 12-month extension options in an amount not to exceed \$35,160 for the first extension option, \$26,860 for the second extension option, for a total contract amount not to exceed \$1,310,980. Along with our other libraries, this contract will permit all of the obsolete, electromagnetic-based materials management equipment at the Milwood Branch Library to be replaced by RFID technology as well as the installation of an RFID intelligent book return system. Procurement procedures to acquire new furniture for the Milwood Branch have also been completed so that the facility will have a new inventory of diverse types of tables and chairs when it reopens. Due to the mandated remodel of the restrooms to improve accessibility, coupled with a longer than anticipated Quality Management Division review process, the reopening of the Milwood Branch is now anticipated for March 2016 rather than December 2015, as originally planned. On October 20th, the Milwood Branch Library Renovation Project manager, Heidi Tse, attended the Milwood Neighborhood Association Meeting to keep the community apprised of project developments and advised of the status of facility upgrades underway at their branch library.

Pleasant Hill Branch Library Roof Replacement and HVAC Upgrade Project: The consultant engineers and architects for this major project submitted a proposed amendment to their professional services agreement in order to perform the additional scope of work requested by APL. The additional scope of work is comprised of architectural improvements made possible by the planned relocation of the building's mechanical equipment from interior spaces to a new, roof mounted location. The consultants' proposal for additional funding is now being reviewed by APL. In the meantime, the architects' draft of a Furniture, Equipment and Shelving drawing (layout plan) for the Pleasant Hill Branch Library has been reviewed and accepted by APL.

The University Hills Branch Library Parking Lot Expansion Project: The Office of Real Estate Services (ORES) is currently managing the land acquisition needed for the expansion of the University Hills Branch Library parking lot, while the Library's consultant engineers

refine the construction design for the project. APL has, in the meantime, coordinated with the Art in Public Places Program/Cultural Arts Division (Economic Development Department) to commission a professional visual artist, or artist team, to design, fabricate and install artwork for the University Branch Library. The due date for interested artists to respond to the Request for Qualifications (RFQ) was October 15th, and roughly twenty (20) submittals were received on that date. Art in Public Places Program staff are now determining the membership of an art selection panel. This panel of design professionals will be charged with reviewing all of the submittals in order to narrow the selection to those artists viewed to be most appropriate for this particular art commission. The funds for the art commission originate with the 2% public art contribution mandated by ordinance from APL's project construction budget, totaling \$55,000 for an artist contract award.

Southeast Austin Community Branch Library Foundation/Flatwork Repairs Project: The project's 100% complete construction documents, both drawings and specification manuals, were reviewed by the Quality Management Division (Public Works Department) and APL's Facilities Services Division and returned to the consultants with revisions, comments and corrections. On October 5th, the Capital Contracting Office (formerly the Contract Management Department) agreed that the project could be carried out by utilizing Job Order Contracting (JOC) as the construction delivery method, as originally planned. If the cost of the JOC contractor's proposal to perform the work approaches \$500,000, the Capital Contracting Office believes that the project will go to Council for approval in January, 2016, following all required revisions to the construction documents and the City's acceptance of the JOC contractor proposal. Meanwhile, APL and Austin Independent School District staff are drafting an Inter-Local Agreement to allow the installation and furnishing of a portable building to provide interim library services on the nearby Widen Elementary School campus while the Southeast Austin Community Branch Library is closed for repairs, as per City Council's directive.

Zaragoza Warehouse Fire Sprinkler Upgrade Project: The Professional Engineering Report (PER) for the Zaragoza Warehouse Fire Sprinkler Upgrade was approved by the Library Department but remains under review by the Quality Standards Management Division of the Public Works Department. In a related development, the Contract Management Department (CMD) reversed their previous determination that that this project was appropriate for the Job Order Contract (JOC) program, and now believe the best construction delivery method for the Zaragoza Warehouse Fire Sprinkler Upgrade project would be Invitation for Bid (IFB). For an IFB process, an organization provides detailed project specifications and allows contractors to submit their proposals indicating how much the project will cost to complete. Because the focus of the IFB is on the bidder's price for project completion, there is less emphasis on the bidder introducing his own ideas and suggestions on how the project work should be done. Unless stated otherwise, the contractor with the lowest bid is awarded the contract, provided he meets the minimum criteria for the bid. The consultant engineers are now revising their design proposal to accommodate

the more lengthy Invitation for Bid (IFB) process. On the plus side, "as-built" fire sprinkler drawings for the Zaragoza Warehouse have been acquired from the Austin Fire Department to assist in the demolition planning and design process.

Renovation of the Will Hampton Branch Library at Oak Hill Project: The project's consultant architects are presently working to bring the schematic design documents to a 30% completion level prior to submittal for review by APL's Facilities Services Division and the Quality Management Division. Once Library Facilities Services and the Quality Management divisions have approved the 30% complete design documents, the consultant architects will develop 60% complete design documents to be presented in a widely advertised public forum for review and comments by the community.

Austin History Center Interior and Exterior Improvements Project: On October 16th, the project's consultant architect presented the Preliminary Design Report, as well as a preliminary cost estimate for the restoration work at hand, to APL. As anticipated, the cost of carrying out all of the identified possible repairs and restorations to the 1933-era Austin History Center building exceeds the funding provided for the project by the 2012 Bond Program. The focus now for project participants will be to group the work details needing to be addressed immediately to prevent deterioration of the building, leaving less critical elements to be addressed during the expansion of the Austin History Center into the Faulk Central Library. The upcoming expansion project, which will follow the opening of the New Central Library, will convert the former central library building to archival storage and exhibit space for the Austin History Center and is conceptually planned to connect the two buildings architecturally. Most of the exterior elements identified as needing restorative work, such as the loggia fresco, ironwork refinishing, masonry repairs, and window/door weatherproofing will be high priorities to accomplish during the present project. Restoring the integrity of the building envelope as soon as possible will prove vital in preventing further deterioration of interior elements. Based upon the architect's report as to the complexity of this restoration of a historical building, APL is now anticipating sixteen (16) months of design development, City of Austin quality reviews, landmark building commission hearings, contractor bidding and Council approval processes before construction can begin.

Willie Mae Kirk Branch Library Foundation Repairs Project: The project's consultants are currently working on the requisite Preliminary Engineering Report (PER), as they have received all but one of the Geotechnical well results from the extensive drilling performed last month at the site. By way of background, six holes were drilled around the library building, each twenty-five (25) feet deep and soil samples were taken at various depths. It is anticipated that our consultant engineers will complete their evaluation of the foundation and deliver the PER within the next two weeks. The PER will include surveys of the floor surface elevations and signs of distress in the building, evaluations of past and expected performance of the foundation, and recommendations for foundation improvement and cost estimates. This project has likewise been reclassified from

being a candidate for the City of Austin Job Order Contract program and the targeted construction delivery method will be now be revised to be Invitation for Bid (IFB). This construction delivery method is thought of as the traditional method by most people in the construction industry and related professions. Issues with this traditional method include the fact that the pre-construction phase is lengthy with the Owner having a good bit of project funds at risk before ever obtaining a firm price on construction.

Little Walnut Creek Branch Library Accessibility

Improvement Project: The proposal from the consultant engineers to create the PER and perform Preliminary Design has been finalized and is now being processed by the Capital Contracting Office. It remains the belief of APL that this project falls well within the parameters of the Job Order Contract program to provide minor construction, repairs, alterations, renovations and maintenance for City of Austin facilities, so no reclassification to a construction delivery method of IFB is currently anticipated.

Austin History Center

Programming & Outreach

- On October 1, multiple staff from the AHC represented the center at the Austin Museum Partnership (AMP)'s Educator's Night at the Bob Bullock museum. This is a new, semi-annual program organized by AMP to provide an opportunity for area museums to meet and interact with area teachers and learn how our institutions can support their instruction.
- The AHC's "Preservation Station," based on the Archives Clinic the AHC used to host, made an appearance at the Asian American Resource Center on October 3. Media Archivist Nicole Davis, Processing Archivist Molly Hults, and Reference Archivist Rusty Heckaman spent the day meeting with individuals interested in learning more about how to preserve and archive their personal collections.
- On October 7, Asst. Manager Nancy Toombs gave a presentation to the Senior University Georgetown class about the AHC. She gave a similar presentation to the Lifetime Learning Institute on October 22.
- The AHC was a co-sponsor of the annual Travis County History Day (TCHD), held on October 16 in the Hall of Government in the Travis County building at 700 Lavaca. Assistant Manager Nancy Toombs served on the TCHD planning committee. This year's event focused on Austin folk art, and materials from the Center's Peter Mansbendel collection were featured at the event.
- On October 25, Manager Mike Miller gave a presentation to the United Daughters of the Confederacy, Albert Sydney Johnston Chapter, about daily life in Austin during the Civil War and Reconstruction eras.
- The AHC participated in a program at the Thinkery Museum for their monthly "Thinkery21" program for adults. The October Thinkery21 event, held on October 28, was called "Murder in the Museum." The AHC created a small, mini-exhibit about crime in Austin. Processing Archivist Molly Hults led this effort, assisted by Exhibits Coordinator Steve Schwolert, Archives Media Specialist Grace McEvoy, Curator of Archives Susan Rittreiser, Reference Archivist Rusty Heckaman, and African American Community Archivist LaToya Devezin.

Collections

- AHC staff finished processing 1 collection, the Capitol Photo Supplies Company Records, and placed EAD encoded finding aids for the collections on the Internet at the TARO website. as.edu/taro/browse/browse_ahc1.html.
- The AHC hosted a Photo ID Party, inviting APL retirees, on October 26th, to identify photographs in the APL Archives. The event was a success. There were a total of 9 current and former staff working and the group processed a total of 510 photos, with plans for a possible repeat event in January.

Publications and Reference

- Research was conducted at the AHC and photos from the AHC were purchased for use in news shows on KTBC, about the Save Texas History Symposium, and Time Warner Cable News, about Proposition 3; exhibits at the Susanna Dickinson Museum, Bob Bullock Texas State History Museum, a wall mural for the Archer Austin Hotel, a news story about the Palm School building for the Austin Monitor, and a Houston Chronicle web series "This Forgotten Day in Longhorns Football."

Upcoming Events

- November 18, 6:30 PM, AHC. Panel discussion and book signing with contributors to new book, *Invisible in Austin*.
- December 5, 2 PM, AHC. Presentation and book signing with Richard Zelade, author of *Austin in the Jazz Age*.
- December 8, 6:30 PM, AHC. Presentation and book signing with Michael Barnes, author of *Indelible Austin*, published by Waterloo Press.
- January 16, 1-4 PM, AHC. Oral History Workshop with the AHCA and Texas Historical Commission.
- April 3, AHC/Woolldridge Square Park. Time TBD. Spring Music Revue.

Central Library Services

Staffing

Due the Friday, October 29, rains Library staff has helped staff the Dove Springs Flood Assistance Center with bilingual employees from 10:30 AM – 7 PM each day between Saturday, November 7 and Friday, November 13.

Circulation News

Circulation transitioned to Non Resident cards in October. Staff processed 330 library card applications, routed in 904 bins of materials, completed shifting the collection on the 3rd floor and shelved 99 book carts of materials. The ARR satellite book sale netted \$236 for Faulk's Special Revenue Fund.

Programming

- On Saturday, November 14, Bob Suren, author of *Crate Digger: an Obsession with Punk Records*, discussed his book.
- On December 6, at 3:00 PM, the Faulk Central Library will host the first of a six month health and wellness series. Dr. Ihrig will present the first workshop, 5 Keys to Health.
- On October 18 reference librarian, Blair Parsons, hosted a Social Security benefits workshop, part of a financial fitness series.
- Blair also worked with University of Texas Athletics to promote Faulk's November 8 program Freddie Steinmark: Faith, Family, Football.
- Faulk's new Chinese Language Book Club had its first meeting Thursday, November 5, 2015. It will meet on the first and third Thursdays 6:00-7:30 PM.

Branch Services

The Windsor Park Book Club had 6 readers at the meeting on the 13th discussing Norwegian Wood by Hanuki Marakami. On the 17th, they had a very successful Star Wars Reads Day, with over 150 enthusiastic participants enjoying Star Wars themed crafts and activities.

At Little Walnut, Guerrero Thompson Elementary School brought 26 adult ESL students to the library for a tour on the 13th.

University Hills had two movie screenings this month - Ouija had 13 customers and Dracula Untold had 7 people attend the screening. During these programs, they debuted the new popcorn machine, replacing the 8 year old unit.

Youth Services

The Youth Services Division has a new way to reach young readers – their very own band! Echo and the Bats played their first show to a packed room of 90 people on October 24. The band blends familiar rock tunes with their favorite picture books, and the result is an irresistible combination of toe tapping songs for book loving kids and their parents. Comment cards from the public had this to say about the show: “So fun! Great songs, perfect for kids of all ages. Library book-themed songs. My kids were excited to know the book. They should tour all the libraries – then play SXSW!” “I liked it all! AWESOME!” “Renewed our interest in libraries. Keep up the good work...play...learning!” The band is planning appearances at east side branches in December, and has received requests to appear at local schools and rec centers. They are planning some music videos to be released in the spring on the library’s website and social media channels. Read more about the band and see pictures here: <http://library.austintexas.gov/blog-entry/echo-and-bats-331564>

Devo Carpenter, Youth Services Program Specialist, worked with Bookspring to create a storytime video that will educate teachers and others on how to perform the perfect storytime. The video will be added to the Library’s teacher resource page and to the Storytime Connection shared resource page. It can be viewed at <https://www.bookspring.org/austinreadsaloud/>

Collection and Cataloging Services

With the start of the fiscal year, ACCS began ordering materials for the branches, John Henry Faulk Central and the New Central Library. Audiobooks will now be drop shipped, shelf-ready. Staff continues to find ways to minimize materials being shipped to ACCS for cataloging and processing.

More material types were added to “float” through the library system. APL is now “floating” all branch media, E1s, adult/youth graphic novels, adult fiction and large type. It is anticipated that all branch materials will be floating in January. John Henry Faulk Central materials will not float. All Spanish and world languages call numbers were changed to reflect the language as a prefix to the call number; ex. SPA or ITA. This will allow the integrated library system to provide statistical reports on these items.

Recycled Reads

October revenue for Recycled Reads was approximately \$11,800. Over 4,100 people visited the store, including over 180 attending the 18 scheduled events. Donations were received from approximately 240 people. More than twenty volunteers donated over 200 hours of their time to the bookstore.

Goodwill Industries picked up 30 gaylords of discarded materials from Recycled Reads. Staff received 116 pallets of materials from the warehouse, branches and donations and sorted approximately 40 pallets of materials representing approximately 63,200 items at the bookstore. Approximately 28 tons of materials were kept out of the landfill. Between sales, donations and weeded material from APL, over 75,100 items were processed.

ARR continued the price per pound program with Thrift Books in Dallas. They pay .12 cents per pound on the books sent to them. They picked up 12 pallets.

Recycled Reads hosted the first in the series of Fix-it Clinics that will be an ongoing program here at the store in collaboration with Austin Resource Recovery and the Austin Reuse Alliance. Another ongoing program started in October is adult coloring the fourth Sunday of the month. Staffs coordinated with Austin Resource Recover PIO, Susanne Harm, to cross promote Recycled Reads events that pertain to reuse and diversion.

Volunteer Services

October 2015 - STATISTICS

Number of Volunteers	247
October - Volunteer hours	1699.92
Volunteer Hourly Value	\$ 23.07*
	\$39,217.15

(*rate change in May 2015 from \$22.55)

Policy Violations

37	Theft of Library, staff or customer property
30	Disturbing others using the Library
25	Harassment of Library staff or customers (Not Sexual)
19	Using obscene language
18	Mistreatment or vandalism of Library facilities, materials or equipment
11	Disorderly conduct
10	Sleeping in the Library
10	Unintended use of restrooms
9	Destruction of Library property
7	Leaving personal belongings unattended
7	Blocking access to Library entrances, passageways or resources
6	Physically attack or threaten to attack another person
6	Intoxication resulting from alcohol or drugs
4	Abandoning children or failing to supervise children in the Library
4	No outside food or beverage allowed in the Library
3	Bringing animals into the Library
3	Fighting
3	Indecent exposure
3	Violating Internet Policy

- 3 Smoking in the Library
- 3 Appropriate clothing is required
- 3 Strong odor
- 2 Entering unauthorized areas
- 1 Bringing in bedrolls, blankets or sleeping bags
- 1 Unlawfully carrying or displaying weapons
- 1 Sexual harassment of Library staff or customers

229 Total

Locations # of Incidents

- ACE 34
- ARZ 32
- ATB 18
- ALW 10
- AWK 9
- ACP 8
- AUH 8
- ACB 7
- ANV 7
- AWP 7
- AYB 7
- ATO 5
- APH 4
- ASE 4
- ASJ 4
- AMR 3
- AOQ 3
- AOK 2
- AHO 1
- ASR 1

To see the complete up to date listing of events visit
<http://library.austintexas.gov/events>

Brenda Branch,
 Director of Libraries