



Keep this page for your records!

Dear Youth Volunteer Applicant:

Thank you for your interest in the Youth Volunteer Program at the Austin Public Library. We are looking forward to another exciting season together. In order to participate in this program, you must:

1. **Be 13-17 years old.** Those 17 years of age may also apply to volunteer through our adult volunteer program.
2. **Be 13 years of age by July 1 (Fall) or November 1 (Spring).**
3. **Complete a Fall/Spring Youth Volunteer Application.** Applications will only be accepted July 1-31 (Fall) or November 1-30 (Spring).
4. **Complete an interview** with the Volunteer Coordinator (August or December).
5. **Complete a successful background investigation.**
6. **Attend mandatory training** (September or January).
7. **Commit to volunteering 1 day per week for 1 or 2 hours per week during our 10 week program season.** Program seasons are October through December (Fall) or February through May (Spring). Volunteers may have no more than 2 absences.

We receive more applications than we have placements. Completing this application and attending an interview does not guarantee a placement. You may return the application to Volunteer Services by:

1. Emailing the completed application as an attachment to:
APL.Volunteers@austintexas.gov.
2. Mailing the completed application to:
Volunteer Services
PO Box 2287
Austin, TX 78768-2287

Applications will be accepted during the open period ONLY. Applications must be received by Volunteer Services no later than 5pm on July 31 (Fall) or November 30 (Spring). Applications received after this deadline will not be accepted. A confirmation letter and interview date will be sent within 7-10 days of application receipt. If you have any questions, please feel free to contact me.

Thanks,

Deborah Scharven, Volunteer Coordinator
512-974-7443 or Relay Texas 711
APL.Volunteers@austintexas.gov

