

Austin History Center, Austin Public Library 810 Guadalupe St. PO Box 2287 | Austin, TX 78768-2287 (512) 974-7480 | www.austinhistorycenter.org

Name :			
Organization :		Email :	
Address :			
City:		State:	
Zip Code :		Phone:	
Please check o	one:	any unauthorized copy, publication, or public that the information on this form is correct. I conditions established by the AHC in the Republication and the reproductions are for publication and the responsible for any unauthorized copy, publication of comply with the conditions established by the and Procedures.	have read and comply with the broduction Policies and Procedures.  For display. I agree to be legally cation, or public display of the n this form is correct. I have read and
Credit line for publication and di	splay :	[Item #], Austin History Center,	Austin Public Library
State how the AH	C reproductior	s will be used (title of publication, publica	ation dates, print run size, etc.) :
_	•	shed, or publicly displayed without permissee to comply with the Reproduction Policie	
			Date
Signature			

## **Request for Reproduction Services**

	e to a high volume of requests, t wo weeks (large or complex ord	Total number of items for reproductions :					
Image files will be delivered via email with download link.				<b>Total fees</b> (from below):			
Payment method : Credit Card				Sales tax (TX residents 8.25%):			
	Cash Invoice : #		Mail	media fees (S	\$3.00):		
	Check:#_		TOT	AL:			
	Make checks pay. Public Library	able to Austin					
S	Item: The item number as it appears on the label. For archival collections, indicate the box and folder. If you don't know the item number, provide a brief item description.	Collection: As it appears on the label.		Resolution: Indicate 300dpi (standard) or other resolution.	Reproduction Fee: Consult reproduction price list.	Use Fee : Consult use fee sheet.	Permissions Only
EXAMPLES	#024. Box 4, Folder 2.	AR-2005-001		300dpi	\$47	N/A	
EXAI	PICH-07882	HB – 1 st St. E. 2301				\$25	
	1929 Letter. Box 1, Folder 1.	AR-2019-010		600dpi	\$52	\$150	
	PICA-01023	AF – Treaty Oak					
		•					
	If you don't know the item number, ltem please provide a brief description.	Collection		Resolution	Reproduction Fee	Use Fee	Permission Only
1		Collection		Resolution			
1 2		Collection		Resolution			
		Collection		Resolution			
2		Collection		Resolution			
2 3 4 5		Collection		Resolution			Only
2 3 4 5		Collection		Resolution			Only
2 3 4 5 6 7		Collection		Resolution			Only
2 3 4 5 6 7 8		Collection		Resolution			Only
2 3 4 5 6 7 8		Collection		Resolution			Only
2 3 4 5 6 7 8		Collection		Resolution			Only
2 3 4 5 6 7 8 9		Collection		Resolution			Only

**TOTAL FEES:** 

\$

## **Request for Reproduction Services**

ltem	Collection	Resolution	Reproduction Fee	Use Fee	Permissions Only
			Reproduction total:		

TOTAL FEES: