

# Volunteer Community Service Request Form

Volunteer Services | P.O. Box 2287, Austin, TX 78768-2287 | (512) 974-7443/Relay Texas 711 | APL.Volunteers@austintexas.gov

**All requests for community service must be accompanied by a volunteer application**

Name \_\_\_\_\_ Date of Birth (optional) \_\_\_\_/\_\_\_\_/\_\_\_\_

Name of Parent/Guardian (if under 18 years) \_\_\_\_\_

Email \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Community Service Volunteers must be at least 13 years of age.

- Yes, I am an ADULT Volunteer (18 years of age or older)  
 Yes, I am a TEEN Volunteer (13-17 years of age)

Organization requiring community service:

- School     Court     Other (please list) \_\_\_\_\_

*We do not accept court ordered community service requests for the following offenses:  
felonies, violent crime (felony or misdemeanor), crimes against children, or theft (felony or misdemeanor).  
The Volunteer Coordinator will review all other offenses.*

How many hours do you need? \_\_\_\_\_  
*We do not accept requests for less than 12 hours.*

When is your deadline? \_\_\_\_\_  
*We do not accept requests due in less than 3 months.*

Will you need any documentation to confirm your service?     Yes     No

If yes, please list what kind of documentation is required. You will be asked to provide a copy of any forms required by the agency.

I certify that the answers contained in this request are true and complete to the best of my knowledge. I understand any false statements or omissions may result in my immediate release. My volunteer service is conditional upon completion of the application process and criminal background investigation. I understand that submission of a request does not guarantee a placement. If a placement is found, I understand I will not be entitled to compensation from the Austin Public Library for any service I provide.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature (if under 18 years old) \_\_\_\_\_

