



ARCHIVAL SUPPLIERS and PRESERVATION RESOURCES

NOTE: Listing of these businesses does not imply any endorsement by the AHC

Local Vendors for Archival Supplies and Storage

Hobby Lobby

4040 S. Lamar Austin, Texas 78704 512-445-4609 http://www.hobbylobby.com/	8000 Research Blvd. Austin, Texas 78758 512-454-8701	9600 S I-35 Suite L Austin, Texas 78748 512-292-8321	12901 N I-35 Serv Rd Building 9, #900 Austin Texas 78753 512-990-7123
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Jerry's Artarama

6010 North IH 35
Austin, Texas 78753
phone: 512-420-9359
<http://austin.jerrysartaramastores.com/>

Michael's

5601 Brodie Ln #200 Austin, TX 78745 512-899-2800 http://www.michaels.com	3201 Bee Cave Rd #112 Austin, Texas 78746 512-328-6142	10225 Research Blvd #2000 Austin Texas 78759 512-795-8573
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Paper Place

4001 N. Lamar Suite 540
Austin, TX 78756
512-451-6531
<http://www.paperplaceaustin.com/>

Precision Camera

2438 W. Anderson Lane
Austin, TX 78757
512-467-7676 / 800-677-1023
<http://www.precision-camera.com>

National Vendors for Archival Supplies and Storage

- **Archival Products:** <http://www.archival.com/>
- **Gaylord:** <http://www.gaylord.com>
- **Hollinger Metal Edge:** <http://www.hollingermetaledge.com>
- **Light Impressions:** <http://www.lightimpressionsdirect.com>
- **University Products:** <http://www.universityproducts.com>

Digitization Vendors

- **Access Video & Photo** (film, video tapes, audio tapes, slides)
<http://www.accessvideophoto.com/index.html>
- **Costco Photo Center** (film, video tapes, slides)
<http://www.costcophotocenter.com/Home>
- **Dub King** (film, video tapes, photos, audio tapes) <http://www.dubking.com/>
- **Holland Photo Imaging** (digital photo restoration)
<http://www.hollandphoto.com/>
- **Precision Camera** (film, video tapes, photos, negatives, and digital photo restoration) <http://www.precision-camera.com/lab>
- **Texas Archive of the Moving Image** (film) <http://www.texasarchive.org/>

HRC Conservation Department links:

- Resources page with FAQs, conservation links, articles, directories and more:
<http://www.hrc.utexas.edu/conservation/resources/>
- Local conservators directory:
<http://www.hrc.utexas.edu/conservation/resources/directory/>

Online sources about preservation:

- **Archival 101** – presentation about preservation terminology and materials
<http://www.philobiblon.com/archival101.pdf>
- **Caring for Your Family Archives** – website from the National Archives with instructions for preservation
<http://www.archives.gov/preservation/family-archives/>
- **Northeast Document Conservation Center** – information about a range of preservation and conservation issues <https://www.nedcc.org/>
- **Preserving Your Family Treasures** – website from the Library of Congress
<http://www.loc.gov/preservation/family/>
- **Water damage recovery** – resources and guides on salvaging materials damaged by water <http://www.statearchivists.org/prepare/waterdamage.htm>

Archival Supplies

- **Acid-free boxes** with metal edges are boxes sturdy and they don't contain adhesives. They come in a variety of sizes to accommodate a wide range of items. **Phase boxes** can be custom made to house fragile books.
- **Acid-free folders:** for the safe-keeping of documents.
- **Acid-free paper** can be used to make preservation photocopies of newsprint, or to separate items in folders.
- **Acid-free tissue paper** can be used to wrap fragile objects or textiles. Books can also be wrapped to protect them from dust and light. Secure the paper with cotton string.
- **Cotton gloves:** wear these when handling photos and negatives. Oils from your hands can damage them. *Don't* wear gloves when handling brittle paper, as it can cause you to do more damage.
- **Micro-spatula:** use this to carefully pull apart items that are stuck together, such as photos in a 'magnetic' album, or to remove staples without tearing the paper.
- **Mylar, polyester or polypropylene sleeves** can be used to house photographs, negatives, slides, and fragile documents. Sleeves come in a variety of sizes and some are 3-hole punched for use in binders.
- **pH testing pen** can be used to determine if your housing materials are safe to use.
- **Photo corners:** use archival photo corners, available in paper or plastic varieties, to mount photos in albums or to affix to a mat board. Adhesives can damage photos.
- **Photo pens:** use special pens for writing on photos, CDs or other plastic or glass items. Don't use ball point pens or Sharpies. **Pencil** is always the best choice for labeling paper-based objects.
- **Plasti-clips and plasti-bands:** regular paper clips and staples can rust and tear paper and rubber bands will fuse to your items. Using acid-free paper folders or tissue is the best way to group items together, but plastic clips and bands can also be used.

Visit the AHC website for more information on preservation:

<http://library.austintexas.gov/ahc/preserving-your-history>

Austin History Center ★ Austin Public Library
http://library.austintexas.gov/ahc
(512) 974-7480
Monday, closed
Tuesday-Saturday, 10:00 a.m.-6:00 p.m.
Sunday, 12 noon-6:00 p.m.